



**REFERENCE FORM (Academic Year 2018/2019)**

**Name of applicant:** \_\_\_\_\_

**Program Applied for:** \_\_\_\_\_

The candidate named above is applying for graduate studies program of Jimma University in Addis Ababa. The program is designed for professionals to build their professional capacity in their field of study. It would be helpful to us in selecting candidates to have your evaluation of the applicant on the questions listed below. **Please sign and seal the completed form to be returned to the program office through the applicant or mail it directly using the address below.** References should be received by **Sept. 10, 2018.**

ABH Services Plc, P. O. Box: 535/Code 1110, Addis Ababa, Ethiopia

**TO BE COMPLETED BY REFEREE**

1. How long have you known the applicant? \_\_\_\_\_
2. In what capacity do you know the applicant? \_\_\_\_\_
3. Please rate the applicant in terms of each of the following (*one checkmark for each row*):

Assessment Area	Exceptional	Very Good	Above Average	Average	Below Average	Unable to Judge
Leadership						
Creativity						
Initiative						
Professional Experience						
English language ability						
Self-expression						
Overall intellectual ability						

4. Any additional comment: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Do you recommend the applicant for this Program? (*Please tick one*)

Recommend highly     Recommend     Recommend with reservation     Do not recommend

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name and Position/Title (*Please print.*) \_\_\_\_\_

Complete Contact Address (*Please include telephone number and e-mail.*)

\_\_\_\_\_  
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